# MEMBERSHIP COMMITTEE MEETING <u>DRAFT MINUTES</u>

THURSDAY, JULY 24, 2007

MARRIOTT SPRINGHILL SUITES, BOISE, IDAHO

Call to order –

- Welcome and Introductions
- Perfection of Agenda
- Announcements

Select Committee Chair

Approval of April 24, 2008

Meeting Minutes

Discuss Roles and Responsibilities under Policy Governance <u>Council Members Present</u>: Gioia Frahm, Kristyn Herbert, Alonzo Statham, Jane Donnellan, Mitch Scoggins, Beth Cunningham

Staff <u>Members Present</u>: Samantha Wallace, Ron Enright

Mitch Scoggins nominated Alonzo Statham for Committee Chair. Jane Donnellan seconded. Mitch moved to close nominations; seconded by Beth Cunningham and approved by voice vote. Alonzo Statham was elected chair of the committee by voice vote. (Note: Alonzo was elected in absentia. Upon his return to the meeting he was given a choice to accept or decline the election action; Alonzo accepted and agreed to serve as committee chair.)

Mitch moved to approve the April 24, 2008 meeting minutes, Kristyn Herbert seconded. Motion carried.

Mitch Scoggins reported that an applicant with whom he is acquainted believed that she was a finalist for appointment as result of reference checks being conducted. Mitch stated that the applicant believed that the process was similar to employment practices where reference checks are made prior to a person being offered a job. Ron explained that he performed reference checks on all people applying for initial appointment as a parent. The committee agreed that the practice should be changed. Ron referred the committee to Council Policy #103 which will need to be amended to accommodate the change. Toni Brinegar a former Membership Committee member suggested that we take the question about "commitment to attend meetings" off the application or modify it. She believed that the question was given too much weight during application ratings. Beth Cunningham expressed that there should be some expectations for attendance that applicants need to be aware of. Ron offered and it was

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accepted by the committee to work on language changes for the application and for policy # 103. Later it was agreed to review the entire application. Mitch said it could be as simple as a check box that they have read and understood the expectations.

Ron explained that the process for selecting new members will be changed next year. An application cut-off date of at least two weeks in advance of the meeting will allow time to conduct interviews of all applicants. The results of the interviews will be presented to the committee and provide much more information for rating applicants. Ron explained that the interviews that he and Jane recently conducted provided them with much more information than that gleaned from applications. He also explained that applications filled out by hand were at a disadvantage than those done on a computer and printed.

Ron referred committee members to sections of policies that address Membership Committee responsibilities found in policies 103, 104 and 105. There were no questions or comments to those responsibilities other than previously discussed. The committee reviewed the evaluations from the

participants that attended new member orientation. All comments and evaluations were favorable to the process, most commenting that the informal manner was well liked.

Ron asked for suggestions that the committee might like to have presented at a future Council meeting. Alonzo talked about *Community Now*, a new initiative that evolved from the Idaho Partners in Policymaking Institute held in June in Boise. Different community groups of advocates developed plans to address specific problems. Alonzo's Boise group will attempt to have hand baskets made available again at the downtown store. Alonzo described the inconveniences of not having the

baskets and how difficult it was to operate an

#### Review New Member Orientation

- Feedback from evaluations and from participants

### Wrap Up

- Review Action Items
- Future Agenda Items
- Meeting Evaluation

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	electric wheelchair and push a shopping cart. When
	baskets were available Alonzo would place the
	basket on his lap and easily place his items inside.
	Besides the inconvenience of pushing the cart, he
	described how difficult it was to retrieve items from
	inside because of the depth of the carts.
	Ron asked Gioia if grandparents serving as parents
	to children with disabilities was a topic she is still
	interested in having presented and she said it was.
	The committee agreed to suggest these two topics of
	interest to the Council.
Adjourn	Beth moved that the meeting be adjourned; seconded
-	by Kristyn seconded and approved by voice vote.